

CHARLTON MARSHALL PARISH COUNCIL

Minutes of the meeting held at the Church Room on Tuesday 7th June 2011

1. **Attendance:** Cllr Hill, Cllr Berry, Cllr Cooper, Cllr Schillig, Dist Cllr Moyle, and 5 members of public.
Apologies: D.C.C. Cllr Cox.
2. **Resignation of Councillor:**
Cllr Newby submitted his resignation. This was accepted with regret.
3. **Co-opt New Councillors/Elect Vice Chairman:**
Karen Harper and Liz Park were co-opted on to the Council. The "Declaration of Acceptance of Office" and "Register of Members Interests" were completed and signed. The clerk will deliver to NDDC.
It was proposed by Cllr Schillig and seconded by Cllr Cooper that Cllr Harper be elected as Vice Chairman. All agreed.
4. **Standing Orders/Financial Regulations:**
All Cllrs have received a copy of the standing orders and financial regulations to read. Any amendments to be presented at the next meeting and adopted.
5. **Declarations of Interest:**
Cllrs Berry, Park and Schillig declared their interest in item 12, Land at Church Lane.
6. **Open Forum:**
There were no items raised from the public.
7. **Minutes of the Annual Parish Meeting held on 5th April 2011:**
It was proposed by Cllr Hill and seconded by Cllr Cooper that these be a true record. Agreed.
8. **Minutes of the Parish Council Meeting held on 5th April 2011:**
It was proposed by Cllr Harper and seconded by Cllr Cooper that these be a true record. Agreed.
9. **Notes of the Annual Parish Council Meeting held on 10th May 2011:**
It was proposed by Cllr Hill and seconded by Cllr Schillig that these be a true record. Agreed.
10. **Minutes of the Extraordinary Parish Council Meeting held on 26th May 2011:**
It was proposed by Cllr Hill and seconded by Cllr Schillig that these be a true record. Agreed.
11. **Matters Arising:**
Bus Shelter: No further news, from the resident in the village, re request to erect a bus shelter.
Land at Hopegood Close: The legalities required to acquire the land are proceeding. A discussion regarding the deeds to the other areas of land the Council own took place. The clerk will arrange a meeting with the solicitors.
12. **Land at Church Lane:**
The Council met three times to discuss the new plans and make their comments/objections. These were submitted to Development Control 27th May. It was reported by the Action Group the number of objections had increased as the new plan included the use of The Close and Charlton Mead as an entry/exit into the site. The Action Group were preparing for the Planning Meeting scheduled for 28th June, taking the same actions as before; documents to all Planning committee Cllrs and co-ordinating the speakers for the day.
Cllrs Berry, Park and Schillig left the room.
A discussion took place regarding a payment towards the costs the Action group have incurred in their enquiries with various agents. DAPTC had been contacted and advised that as long as the payment made was a tangible spend that would benefit the community a payment could be made. As a vast amount of background information and information gathering had been done by the group it was proposed by Cllr Hill and seconded by Cllr Harper that a re-payment cost of £250.00 be paid from the Parish Council without prejudice. All agreed.
Cllrs Berry, Park and Schillig returned to the room.
13. **Planning:**
Applications Received:
2/2011/0521/PLNG: 315 Bournemouth Road, Charlton Marshall – Extension of time to planning permission 2/2008/0907 to convert garage to create separate living accommodation.
Decisions Received:
None.

A discussion took place regarding forming a planning sub-committee. Cllrs Cooper and Harper volunteered to take on this role. The clerk will pass any applications to them as they arrive.

14. Finance:

It was proposed by Cllr Harper and seconded by Cllr Berry that Cllrs Hill, Cooper and Schillig be added as signatories to the current account at Lloyds TSB. This will give a total of four as Cllr Harper is an existing signatory.

A letter from Pat Osborne was read requesting the Parish Council purchase a copy of Mark Churchill's book "History of Charlton Marshall" for Spetisbury Primary School. It was proposed by Cllr Park and seconded by Cllr Berry that three copies be purchased, two for the Parish Council and one for the school. All agreed.

Cheques – proposed Cllr Schillig and seconded Cllr Park the following cheques are paid. All agreed.

Clerk's salary – as agreed
Clerk's expenses - £20.00 (for room)
Clerks other expenses - £41.47 (stationery) & £7.08 (stamps)
Charlton Marshall PCC - £50.00 (for flowers in the church for Art on the Railings in July)
Church Room - £56.00 (PC meetings, Apr, May, June: meeting with NDDC 21st April: 7th & 14th May re public viewing of new plans for Church Lane)
DAPTC - £365.61 (subscription)
Tracy Callow - £77.00 (internal audit)
NDDC - £6,000.00 (2nd payment to leisure centre)
"History of Charlton Marshall" book - £30.00 (3 copies)
Action Group - £250.00 (donation towards information gathering)
Transfer of £5,000.00 to NatWest Reserve Account (piece of equipment for play area)

Monies received:

P Higgins - £10.00 (re overpayment of expenses)
NDDC - £620.00 (grant for grass cutting)
Grassby & Sons - £78.50 (inscription on headstone)
Amberstone Memorials - £102.30 (memorial tablet for interment)

The Internal Audit had been completed. It was proposed by Cllr Cooper and seconded by Cllr Park that these were accepted. All agreed.

It was proposed by Cllr Hill and seconded by Cllr Schillig that Tracy Callow continue as the internal auditor for next year (2011/12). All agreed.

The financial report was presented and agreed.

The notice regarding information for inspection of accounts is on display from 30th May until 12th June at the Church Room. The accounts will be available for inspection from 10.00am – 4.00pm from Monday to Friday at the clerks convenience from 13th June until 8th July.

15. Training:

Cllr Hill is booked to attend the New Chairman's seminar on 30th June at Dorchester.

Cllr Park is booked to attend the New Councillor seminar on 15th June at Colehill

Cllrs Berry and Schillig are booked to attend the New Councillor seminar on 14th July at Holton & Chalbury Village Hall.

16. Highways:

The paths have been treated for weeds in the roads off the A350. The clerk had not got the details regarding the Lengthman's scheme, but hoped to have information for next meeting.

17. Play Area:

The clerk gave the report. There are still jobs outstanding that need to be completed before the inspection by Digley's. Mainly - The rope to be replaced at the slide; the entry into the area from the railway side – price up the removal of concrete and a grid put in place. The fence to be inspected by all Cllrs before next meeting, then its condition will be discussed. Gavin Alderman is very busy at the moment. An offer to carry out some of these jobs, by a retired resident of the village, will be explored. The clerk will contact him. From next month the Cllrs will carry out the monthly inspection, a rota for the next five months was given out. Play Area Project – Report to new Cllrs at induction.

18. Charlton Beeches – Woodland Trust:

Defer until next meeting..

19. The Old Pump in The Close:

The report from Jen Nixon at NDDC was read. After discussion it was agreed the clerk get three quotes for the work and report at next meeting.

20. Re-Classification of the Village in the Local Plan:

A letter was sent to Trevor Warrick but no reply had been received to date. A further letter will be sent. District Cllr Moyle was asked about the Planning Policy meetings and how can an item be put on the agenda. He informed the Council they write directly to the panel with a copy to himself for reference. He also informed the council the public may sit in at these meetings but could not participate.

21. Grit Bins:

The replies from Spetisbury and Blandford St Mary's clerks was discussed. It was proposed by Cllr Park and seconded by Cllr Schillig that grit bins be purchased from the money carried forward from last years budget. All agreed. The list of sites approved by DCC will be sent to Cllrs.

22. Newsletter:

Aimee Bradshaw will produce the newsletter after her exams. It was agreed the Cllrs would write a short item about themselves so the village would know who their Cllrs were.

23. Village Design Statement:

Cllr Hill gave a report. He had a meeting with NDDC who are pleased with the progress of this document. Some delay in return of the photos but the results are positive. It was proposed by Cllr Hill and seconded by Cllr Schillig a calendar be produced from the best photos and sold as a fund raiser towards the projects in the village. The draft document should be ready for September/October for public viewing over a period of 2-3 days. A presentation to be given with notes taken of comments made to address any issues raised.

24. Village Fete:

Francoise Witheridge from the Church PCC has requested permission to use the Riverside Gardens for the Village Fete on 23rd July, the appropriate insurance cover is in place. It was agreed they could use the gardens.

25. Website:

Malcolm Presland (former Cllr) has been caretaker of the site since it was created. He has asked if the Council would like him to continue. If he does continue the Council would have to "feed" information to him as he no longer has this to hand. It was proposed by Cllr Park and seconded by Cllr Cooper to ask if he will continue and ensure he receives information to keep the site up-to-date. All agreed.

26. "History of Charlton Marshall" Book:

This was covered under item 14 Finance.

27. Correspondence:

Most of this was covered under the items.
Bournemouth, Dorset and Poole Minerals Development Framework

28. Matters for next meeting:

None

29. Date of next meeting – Tuesday 5th July 2011 at 7.30 pm.

Meeting closed at 10.25pm.