CHARLTON MARSHALL PARISH COUNCIL

Minutes of the meeting held at the Church Room on Tuesday 5th March 2013

1. **Attendance:** Cllr Hill, Chairman, Cllr Cooper, Cllr Higgins, Cllr Park, Cllr Poole, Cllr Rice, Cllr Schillig, and 3 members of public.
   Apologies: DC Cllr Cox, ND District Cllr Moyle

2. **Open Forum:**
   Neil Sim from Sparrowbush Farm gave a brief outline on the application he had submitted to N D Planning Office for change from Dairy to equine/agriculture use. This application had not been received from Planning.
   Eric Buckle asked the Council two questions:
   Did they know anything about the sewage work taking place in parts of the village? The Clerk replied there had been notification to all relevant householders from Wessex Water when this work would be carried out. Notices had been put on the notice board for residents to read.
   Parking on pavements – Could it be highlighted in the next Newsletter about the danger to pedestrians when vehicles are parked on the pavement and not on the road? The Chairman replied this would be done.
   Cllr Schillig – He asked the Chairman about Spetisbury's summary minutes in the Three Village News stating in 'correspondence' this Parish Council had asked for their support towards funding to Blandford Leisure Centre. The Chairman replied the letter had been sent to all Parish Councils in the area by him as the official Representative for these bodies on the Blandford Leisure Centre Committee, not as Chairman of the Council. He will write to Spetisbury to clarify this.

3. **Declarations of Interest & Dispensations:**
   The Clerk gave Cllr Park dispensation for setting the Precept until May 2015.

4. **Minutes of the Parish Council Meeting held on 8th January 2013:**
   It was proposed by Cllr Park and seconded by Cllr Schillig the Minutes be a true record. Agreed.

5. **Planning:**
   Applications Received:
   2/2013/0096/PLNG: 30 Gravel Lane, Charlton Marshall, DT11 9NS – Erect two storey rear extension and canopy over front door (demolish single storey rear lean-to extension**.**
   The Council understands this is in a Conservation Area, but feels the style and form of the extension would not harm the character of the area. In view of what is there at the present time it should be seen as enhancing the Conservation Area.
   2/2013/0112/PLNG: Box Bush Cottage, Bournemouth Road, DT11 9NE – Application to vary condition No.2 from Planning Permission 2/2012/1232/PLNG: to provide additional internal and external space.
   The Council feel it is a waste of their time being asked to comment on this variation of the original application when the Council objected to this new build in the first instance, which Planning didn't appear to take into consideration when granting permission.
   2/2013/0123/PLNG: Home Barn, Birch Close, Charlton Marshall, DT11 9AJ – Request to modify planning obligations of an agreement dated 13 September 2000 made under section 106 of the Town and Country Planning Act 1990 to delete clause 1.5 of the schedule to allow different parties to own the freehold of the barn and workshops under separate titles.
   No comment.
   2/2012/1292/PLNG: Land at Church Lane, Charlton Marshall – Erect 35 dwellings with parking and form new vehicular and pedestrian access – notice of consideration by the Development Management Committee on 26th February 2013. – This was deferred to enable Committee Members not familiar with the site to visit before the next Planning Committee meeting in March.
   Notice of site visit on19th March 2013 at 2pm by the Planning Committee, plus guidance notes.
   Notice of work to be carried out on Protected Trees at Charlton Beeches, Charlton Marshall
   Notice of work to be carried out on Protected Trees at Cereleton Park, Charlton Marshall
   Decisions received:
   2/2012/1401/PLNG: 2 Charlton Mead, Charlton Marshall, DT11 9PB – Permission granted

6. **DAPTC:**
   The letter from the Chairman, Janet Page, was read regarding the retirement of John Parker. Those wishing to attend/give a donation to contact the Clerk. The Clerk and Cllr Higgins attended the DAPTC Update Event at Kingston Mauward, a report will be sent to Cllrs.

7. **Garage Roof Repair:**
   This job was completed on 22nd February.

8. **Old Pump:**
   The Clerk presented two pieces of stone with different finishes for the Council to consider. The 'rough/speckled' finish was selected.

9. Dorset Best Village Competition:

The form was read and areas/street furniture/assets were selected for consideration. It was agreed a litter pick takes place on 13th April. To be included in the Newsletter inviting residents to come along to take part in this event. To meet at the Church Room at 10.00am.

10. Playing Field Project:

The Activity morning for 6th April has been arranged and will take place from 10am – 1pm. A selection of team games, races and competitions will take place. The target for funding is for a Goal Area plus hard surface at a cost of £16,500.00 approx.

11. Play Area:

The report from SD Playground Services was read. Cllr Park will carry out the visual inspections for March.
Ken Wilson had replied to the Clerk and suggested two types of bin. After discussion it was proposed by Cllr Cooper and seconded by Cllr Park the Metal Guppy bin be purchased and installed by DWP at a cost of £50. All agreed. It was proposed by Cllr Park and seconded by Cllr Rice the Council take out a Service Level Agreement for emptying the bin at a cost of £100 for the year. All agreed.
The problem of the wood section on the slide was discussed. It was proposed by Cllr Park and seconded by Cllr Higgins quotes be found for replacing with new wood. All agreed.

12. Highways:

Street lighting – the only correspondence the Clerk found was a letter sent in December 2010 from DCC. The Council was asked at the time to identify any issues that required special consideration. There is nothing in the minutes stating the Council replied to DCC with any concerns.
Grit Bins – The Clerk met with Steve Mepham challenging the low number of strategic bins. The bins were reassessed, with the guidelines set down, with a result of six qualifying as strategic, not two.
The flag pole – After further discussion with his manager, Steve Mepham informed the Clerk Highways would require detailed specifications and a schedule from the installation company. After discussion it was agreed to defer this for the present time in view of the costs.
The Clerk had been informed, by a member of the public, of two new trees planted on the grass at Greenfield Road and in front of the house close by in Bournemouth Road. Highways informed the Clerk they had not planted these trees and would investigate. The one in front of the house has since been removed. The Clerk will inform Highways.
A letter was read giving notice of the closure of Park Hill from April 30th - 7th May for surface dressing of the road.

13. Charlton Beeches:

The Woodland Trust has applied to North Dorset Tree Officer for maintenance work to be carried out on a number of trees in the wood. No further news regarding the lease.

14. Finance:

Cheques – It was proposed by Cllr Schillig and seconded by Cllr Park the cheques for the Village Hall and Playing Field are increased to include the clawback of VAT to £175.00. All agreed.
It was proposed by Cllr Cooper and seconded by Cllr Rice the following cheques be paid. All agreed

Clerk's salary – as agreed (Feb) Rent of Room - £25.00 (Feb)
Clerks other expenses - £979.56 (laptop - £479.95, printer - £188.47, hard drive storage - £65.00, Microsoft Home & Business 2010 - £195.0, Cordless mouse - £9.97 and new padlock for garage - £17.99 = £979.56)
Clerk's travel expenses - £16.20 (DAPTC Update Event 26/02)
S D Playground Services - £42.00 (play area monthly inspection)
DAPTC - £50.00 (Essential Finance 24/01, Financial Update 05/02 - Clerk)
FIT - £25.00 (annual membership)
K.S. Property Maintenance Services - £374.40 (guttering on garage roof)
Charlton Marshall Village Hall - £175.00 (profit from sale of calendars)
Charlton Marshall Playing Field - £175.00 (profit from sale of calendars)
Hire of Church Room - £36.00 (Jan – Mar)

The monthly report was agreed.
A vote of thanks was given to the Clerk for the monthly financial reports.

The Financial Risk Assessment had been amended according to the changes that have taken place.
It was proposed by Cllr Hill and seconded by Cllr Park this revised document be accepted. All agreed.

The Clerk had her appraisal on 11th February. It was proposed by Cllr Hill and seconded by Cllr Cooper a rise of one spinal point from 22 to 23 from 1st April. All agreed.

15. Newsletter:

Mark Churchill is the new editor. It was agreed a letter of thanks be sent to Chris Newby for his contribution as Editor over the past 2 years. Items to be included: Chairman's report, Church Lane development, Annual Parish meeting date, reporting of pot-holes and empty grit bins, Dorset Best Village Competition, the new vicar, Jo Edwards, the Church's 300th Anniversary, next year calendar competition, playing field events coming up and any other that have arisen from this meeting

16. Correspondence:

The correspondence was read and will be circulated.
Special note was taken of the Feb Homewatch letter – further examples of vandalism to cars in Green Close

17. Matters for next meeting:
Dog bin in Gravel Lane has seized. The Clerk will inform the Dog Warden.

18. Date of next meeting:
2nd April 2013

Meeting closed at 10.20pm

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